**Minibus Booking Form**

Please complete and return this form to: 4th Formby Minibus c/o 2 Bull Cop, Formby, L37 8BZ or email to minibus.4thFormby@gmail.com .

Bookings will be held for 14 days only to await receipt of completed booking form.

***Notes:***

1. The minibus can be driven on a standard vehicle (B) licence as long as it is not for hire or reward (the driver(s) is not being paid) as the vehicle is adapted to be wheelchair accessible, conditions apply.
2. The Minibus has a maximum weight of 3850kgs – Hire weight with full fuel 2525kgs = payload of 1325kgs

**Scout/Guides**: You must provide your own Section 19 Permit.

<https://www.scouts.org.uk/volunteers/running-your-section/administration/section-19-minibus-permits/>

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| --- |
| Hirer Details |
| Group |  |
| Details of use |  |
| Contact Name |  |
| Contact email |  |
| Contact phone number |  |
| Dates Required |
| Start Date/Time |  |
| Finish Date/Time |  |

**Costs:**

**Day Hire -** **Scout/Guide Groups:** £40 per day\* **Other non-profit organisations**: £50 per day\*

**Evening hire - Scout/Guide Groups:** £30 per evening\* **Other non-profit organisations**: £35 per evening\*

**Day** 09.00hrs to 08.59hrs the next day. **Evening** 17.00hrs to 08.59hrs the next day

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| **Total Hire Cost** |  |

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| **Bank Details** | **4th Formby Holy Trinity Scout Group Curlews** | **Account no: 70388459**  | **Sort: 20-80-33** |

**I Agree;**

a) That all drivers are over 25 and under 70 years of age and have held a UK full licence for a minimum of 2 years and have no convictions within the last 3 years. **(Driving License check code required**[**)** https://www.gov.uk/view-driving-licence](https://www.gov.uk/view-driving-licence)

b) To return the vehicle with a full tank of diesel.

1. To return the vehicle in the condition it was received.
2. I agree to wash the minibus externally and clean the interior, including the floors. In the event that the vehicle is returned dirty, 4th Formby Scout Group reserve the right to apply a charge of £10 an hour to clean the vehicle.
3. I have examined the vehicle on collection and returning it and to report any deficiencies or damage.
4. I agree on behalf of the hiring unit, to be responsible for any damages that may occur whilst the minibus is in my care, for which an insurance claim would not be made, or in event of an insurance claim being submitted, for the policy excess.
5. I will be responsible for any motoring offences that might occur while the minibus is in my care and possession.
6. I agree that the nominated driver will carry out the Daily Check(s) and complete the Logbook contained in the Information File

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| Authorised drivers  | Please note eligibility requirements for drivers and provide a check code for each driver from <https://www.gov.uk/view-driving-licence> |
| Driver Name | Last 10 characters of driving licence number | Check Code |
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Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_